

# **List of documents required for verification**

## **B. Tech / B. Arch / B. Plan**

At the time of document verification at the nodal center two sets (One set: Original, Other set: Self attested Photocopy) of prescribed certificates are required. Submit a set of self-attested copy at nodal center and take back all your originals.

For **State (S) Domicile** candidates, any one of the followings 3 documents is mandatory.

- a. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
- b. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application in original
- c. Qualifying Examination Pass Certificate from Odisha in original and self-attested Photocopy

### **COMMON DOCUMENTS FOR ALL**

1. Downloaded rank card (JEE Main) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. 10+2 Mark sheet ©
5. 10+2 pass certificate
6. School leaving / College leaving certificate
7. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
8. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application
9. Qualifying Examination Pass Certificate from Odisha
10. Receipt of Counselling and University Registration fee payment made ©
  - **Any one document of serial 7,8,9 will make you eligible as State category seat.**

### **ADDITIONAL REQUIREMENTS FOR CATEGORY/SUB-CATEGORY CANDIDATES**

#### **TFW Candidates**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©
2. Income Certificate for TFW candidates(Appendix – VII) ©

#### **PC**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©

2. Document issued by PC Board © Candidate must attend PC board at SCB Medical College Cuttack on the date declared by OJEE

## **SC/ST**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Original SC/ST certificate by birth state of Odisha (Appendix-III) ©

## **GC**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Green Card issued by Family Welfare Department of Odisha ©

## **ES**

1. ES candidates are advised to submit their documents at Rajya Sainik Board, Bhubaneswar to be approved as a valid ES category candidate. Based on recommendations of Rajya Sainik Board, OJEE will allocate ES quota seats. So all candidates and parents who deserve Ex-Serviceman quota should apply at Rajaya Sainik Board and get confirmed by that office that your name is approved.
2. ES certificate will not be verified at Nodal Center. The certificate issued by Rajya Sainik Board may be submitted at institute for a supporting document of ES candidature.

## **WOMEN**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©

## **Outside State**

1. Downloaded rank card (JEE Main) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. 10+2 Mark sheet ©
5. 10+2 pass certificate
6. School leaving / College leaving certificate
7. Receipt of Counselling and University Registration

### **OL**

1. Downloaded rank card (JEE Main) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. 10+2 Mark sheet ©
5. 10+2 pass certificate
6. School leaving / College leaving certificate
7. Original Certificate in support of Outlying Odia Speaking Tract (OL) category (Appendix – V)©
8. Receipt of Counselling and University Registration fee ©

**© Marked documents are mandatory**

## **B. Pharm.**

At the time of document verification at the nodal center two sets (One set: Original, Other set: Self attested Photocopy) of prescribed certificates are required. Submit a set of self attested copy at nodal center and take back all your originals.

For **State (S) Domicile** candidates, any one of the followings 3 documents is mandatory.

- d. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
- e. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application in original
- f. Qualifying Examination Pass Certificate from Odisha in original and self attested Photocopy

### **COMMON DOCUMENTS FOR ALL**

1. Downloaded rank card (JEE Main) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. 10+2 Mark sheet ©
5. 10+2 pass certificate
6. School leaving / College leaving certificate
7. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
8. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application
9. Qualifying Examination Pass Certificate from Odisha( \*Any one of 7,8,9 is required)
10. Receipt of Counselling and University Registration fee payment made ©

### **ADDITIONAL REQUIREMENTS FOR CATEGORY/SUB CATEGORY CANDIDATES**

#### **TFW Candidates**

3. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©
4. Income Certificate for TFW candidates(Appendix – VII) ©

#### **PC**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©
2. Document issued by PC Board © Candidate must attend PC board at SCB Medical College Cuttack on the date declared by OJEE

## **SC/ST**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Original SC/ST certificate by birth state of Odisha (Appendix-III) ©

## **GC**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Green Card issued by Family Welfare Department of Odisha ©

## **Outside State**

1. Downloaded rank card (JEE Main) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. 10+2 Mark sheet ©
5. 10+2 pass certificate
6. School leaving / College leaving certificate
7. Receipt of Counselling and University Registration fee payment made ©

**© Marked documents are mandatory**

## **LE TECH. /LE Pharmacy**

At the time of document verification at the nodal center two sets (One set: Original, Other set: Self attested Photocopy) of prescribed certificates are required. Submit a set of self attested copy at nodal center and take back all your originals.

For **State (S) Domicile** candidates, any one of the followings 3 documents is mandatory.

- a. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
- b. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application in original
- c. Qualifying Examination Pass Certificate from Odisha in original and self attested Photocopy

If a candidate fails to submit any one of the aforesaid certificates, he/she can take admission in Private colleges after allotment of State candidates

## **COMMON DOCUMENTS FOR ALL**

1. Original rank card (OJEE) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. Final Diploma Mark sheet©
5. Final Diploma pass certificate
6. School leaving / College leaving certificate
7. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©
8. Certificate of Employment of candidate's Parent / Spouse(Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application
9. Qualifying Examination Pass Certificate from Odisha(\*Any one of 7,8,9 is required)
10. Receipt of Counselling and University Registration fee payment made at Nodal centre at the time of document verification ©

### **TFW**

1. Income Certificate for TFW candidates(Appendix – VII) ©
2. Receipt of Counselling and University Registration fee payment made at Nodal centre at the time of document verification ©

### **Outside State**

1. Original rank card (OJEE) ©
2. Online registration slip ©
3. HSC or any other relevant certificate showing the date of birth ©
4. Final Diploma Mark sheet©
5. Final Diploma pass certificate
6. School leaving / College leaving certificate
7. Receipt of Counselling and University Registration fee payment made ©

**© Marked documents are mandatory**

## **LE MCA**

At the time of document verification at the nodal center two sets (One set: Original, Other set: Self attested Photocopy) of prescribed certificates are required. Submit a set of self attested copy at nodal center and take back all your originals.

For **State (S) Domicile** candidates, any one of the followings 3 documents is mandatory.

- d. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
- e. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application in original
- f. Qualifying Examination Pass Certificate from Odisha in original and self attested Photocopy

If a candidate fails to submit any one of the aforesaid certificates, he/she can take admission in Private colleges after allotment of State candidates

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4. Qualifying Mark sheet©
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9. Qualifying Examination Pass Certificate from Odisha(\*Any one of 7,8,9 is required)
10. Receipt of Counselling and University Registration fee payment made ©

### **Outside State**

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3. HSC or any other relevant certificate showing the date of birth ©
4. Qualifying Mark sheet©
5. Qualifying Pass certificate
6. School leaving / College leaving certificate
7. Receipt of Counselling and University Registration fee payment made ©

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## **MCA/MBA**

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- b. Certificate of Employment of candidate's Parent / Spouse (Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application in original
- c. Qualifying Examination Pass Certificate from Odisha in original and self attested Photocopy

### **COMMON DOCUMENTS FOR ALL**

1. Downloaded rank card (OJEE) or Score card(CAT/XAT/CMAT/MAT/NIMCET) ©
2. Online registration slip ©

3. HSC or any other relevant certificate showing the date of birth ©
4. +3 Mark sheet ©
5. +3 pass certificate
6. School leaving / College leaving certificate
7. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
8. Certificate of Employment of candidate's Parent / Spouse(Appendix- II). Employer : Govt. of Odisha / Govt. of India / Govt. of India undertakings / Govt. of Odisha undertakings located in Odisha at the time of application
9. Qualifying Examination Pass Certificate from Odisha(\*Any one of 7,8,9 is required)
10. Receipt of Counselling and University Registration fee payment ©

#### **ADDITIONAL REQUIREMENTS FOR CATEGORY/SUB-CATEGORY CANDIDATES**

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1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Document issued by PC Board © Candidate must attend PC board at SCB Medical College Cuttack on the date declared by OJEE

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##### **GC**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar
2. Green Card issued by Family Welfare Department of Odisha ©

#### **WOMEN**

1. Resident/Nativity Certificate (Appendix-I) in original from concerned Revenue Officer not below than Tahsildar ©

#### **Outside State**

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5. +3 pass certificate
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**© Marked documents are mandatory**